

# CAMP TALAHI SUMMER STAFF APPLICATION 2017



Name \_\_\_\_\_

Date of Application \_\_\_\_\_

Social Security Number \_\_\_\_\_

Current Mailing Address:

\_\_\_\_\_  
\_\_\_\_\_

Permanent Mailing Address:

\_\_\_\_\_  
\_\_\_\_\_

Mobile Phone \_\_\_\_\_

Home Phone \_\_\_\_\_

E-mail \_\_\_\_\_

Dates available From \_\_\_\_\_ To \_\_\_\_\_

What type of position do you want at camp?

\_\_\_\_\_

Salary desired? \_\_\_\_\_

Do you meet or exceed any minimum age requirements for that position?  Yes  No

Note: minimum age is 19 for most staff positions, 25 for camp director.

Can you perform the essential functions of the job for which you have applied, with or without reasonable accommodation?  Yes  No

If you are hired would you desire or need housing for any person(s) other than yourself at the camp?  Yes  No

## REFERENCES

Give names and addresses of three persons [not relatives] having knowledge of your character, experience, work habits, and ability.

Name

Address & City

Phone number

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## EMPLOYMENT HISTORY

Provide a full record of recent employment — paid and volunteer. Include any positions on camp staff. You may also use a separate sheet or attach a current resume.

<b>Dates</b>	<b>Employer &amp; Supervisor</b>	<b>Address &amp; Phone</b>	<b>Nature of work</b>	<b>Reason for leaving</b>

Indicate any employer you do not wish us to contact, and the reason:

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**CAMP EXPERIENCE**

Dates	Camp & Director	Location	Position

**EDUCATION (HIGH SCHOOL AND BEYOND)**

Years	School Name & Location	Major/Subjects Studied	Degree/Diploma

## **SHORT ANSWER**

Write a brief biographical sketch, including specialized training in camping, and experience or training in other fields which might have a bearing on the position(s) for which you are applying. Attach a separate sheet if necessary.

What contributions do you think you can make at Camp Talahi?

What impact do you think a well-run camp can have on childrens' lives?

## CAMP PROGRAM SKILLS

In the following list, put a "T" for those activities you can organize and teach as an expert, and an "A" for those activities in which you can assist. Put a "C" for those in which you have current certification and attach a copy of your certification.

### Adventure/Challenge

adventure course/group initiatives \_\_\_\_\_

high ropes course \_\_\_\_\_

### Arts/Crafts

ceramics/pottery \_\_\_\_\_

drawing/painting \_\_\_\_\_

leather craft \_\_\_\_\_

metal work \_\_\_\_\_

photography \_\_\_\_\_

woodworking \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

### Campcraft/Pioneering

backpacking \_\_\_\_\_

campcraft \_\_\_\_\_

hiking \_\_\_\_\_

orienteering \_\_\_\_\_

outdoor cooking \_\_\_\_\_

outdoor living skills \_\_\_\_\_

overnights \_\_\_\_\_

wilderness trips \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

### Dance (list)

\_\_\_\_\_

\_\_\_\_\_

### Drama

clowning \_\_\_\_\_

theater \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

### Music

singing \_\_\_\_\_

instrument (list)

\_\_\_\_\_

\_\_\_\_\_

### Nature

animals/animal care \_\_\_\_\_

astronomy \_\_\_\_\_

birds \_\_\_\_\_

environmental studies \_\_\_\_\_

flowers \_\_\_\_\_

forestry \_\_\_\_\_

insects \_\_\_\_\_

rocks/minerals \_\_\_\_\_

weather \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

### Sports/Fitness

aerobics/exercise \_\_\_\_\_

archery \_\_\_\_\_

baseball/softball \_\_\_\_\_

basketball \_\_\_\_\_

bicycling/biking \_\_\_\_\_

fencing \_\_\_\_\_

fishing \_\_\_\_\_

football \_\_\_\_\_

gymnastics \_\_\_\_\_

horseback riding (English) \_\_\_\_\_

horseback riding (Western) \_\_\_\_\_

informal games \_\_\_\_\_

martial arts \_\_\_\_\_

skating (ice, roller, in-line) \_\_\_\_\_

soccer \_\_\_\_\_

snow sports (list)

\_\_\_\_\_

tennis \_\_\_\_\_

track/field \_\_\_\_\_

volleyball \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Waterfront Activities**

board sailing/wind surfing \_\_\_\_\_  
canoeing \_\_\_\_\_  
sailing \_\_\_\_\_  
swimming \_\_\_\_\_  
synchronized swimming \_\_\_\_\_  
water skiing \_\_\_\_\_

**Business/Administration**

bookkeeping/accounting \_\_\_\_\_  
computer/technical \_\_\_\_\_

**Miscellaneous**

academics \_\_\_\_\_  
community service \_\_\_\_\_  
foreign language \_\_\_\_\_  
leadership development/CIT \_\_\_\_\_  
radio/TV/video \_\_\_\_\_  
storytelling \_\_\_\_\_  
team building \_\_\_\_\_  
worship services/religious studies \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
computer/software (list)  
\_\_\_\_\_  
\_\_\_\_\_

**CERTIFICATIONS AND SUPPORT STAFF SKILLS**

In the following list, please check those items in which you have experience and skills. Mark with a "C" those for which you hold current certification and attach a copy of your certification.

**Health/Safety**

\_\_\_\_\_ CPR  
\_\_\_\_\_ first aid  
\_\_\_\_\_ lifeguard  
\_\_\_\_\_ nursing

**Food Service**

\_\_\_\_\_ cooking/meal preparation  
\_\_\_\_\_ Food Handler's Permit/Certification  
\_\_\_\_\_ menu planning  
\_\_\_\_\_ purchasing

\_\_\_\_\_ sanitation  
\_\_\_\_\_

**Maintenance**

\_\_\_\_\_ auto mechanics  
\_\_\_\_\_ carpentry  
\_\_\_\_\_ electrical  
\_\_\_\_\_ plumbing  
\_\_\_\_\_  
\_\_\_\_\_

**DRIVING**

Answer these questions only if applying for a position requiring driving (this includes maintenance, lifeguard and program positions)

Do you have a valid driver's license?  Yes  No State \_\_\_\_\_

Do you have current chauffeur's-type license?  Yes  No

Do you have a commercial driver's license?  Yes  No

**HARASSMENT**

The camp's policy is to prohibit all forms of harassment by our employees. This includes sexual, racial, religious, and other forms of harassment. Have you ever been accused of harassment of any person including, but not limited to, workplace harassment? (Note: a prior accusation is not an automatic bar to employment. The type of accusation and when it occurred will be evaluated by the camp before any decision is made.)  Yes  No

Explain

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**CRIMINAL RECORD**

Have you ever been convicted of a crime, other than a minor traffic offense? If yes, please describe. (Note: a prior conviction is not an automatic bar to employment. The type of conviction and when it occurred will be evaluated by the camp before any decision is made.)

Yes  No

Explain

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All statements become part of any future employee personnel files.

**BACKGROUND CHECK**

I authorize investigation of all statements herein, including any checks of criminal records, and release the camp and all others from liability in connection with same. I understand that, if employed, I will be an at-will employee unless there is an agreement or law which alters that status.

Furthermore, I understand that any agreement must be in writing and signed by the designated camp official. I also understand that misrepresentations or falsifications herein or in other

documents completed or submitted by the applicant will result in dismissal, regardless of the date of discovery by the camp.

Signature\_\_\_\_\_

Date\_\_\_\_\_

Please return by mail to: Camp Talahi Retreat and Nature Center c/o St. Paul UCC  
26550 Cherry Hill Road Dearborn Heights, MI 48127  
Or email to: [info@camptalahi.org](mailto:info@camptalahi.org)