

CAMP TALAHI 2014

SUMMER STAFF APPLICATION



Name _____

Date of Application _____

Social Security Number _____

Current Mailing Address:

Permanent Mailing Address:

Please return by mail to:
Camp Talahi Retreat and Nature Center
c/o St. Paul UCC
26550 Cherry Hill Road
Dearborn Heights, MI 48127
Or email to: info@camptalahi.org

Mobile Phone _____

Home Phone _____

E-mail _____

Dates available From _____ To _____

What type of position do you want at camp? _____

Salary desired? _____

Do you meet or exceed any minimum age requirements for that position?
 Yes No Note: minimum age is 18 for most staff positions, 21 for camp director.

Can you perform the essential functions of the job for which you have applied, with or without reasonable accommodation?
 Yes No

If you are hired would you desire or need housing for any person(s) other than yourself at the camp?
 Yes No

REFERENCES

Give names and addresses of three persons [not relatives] having knowledge of your character, experience, work habits, and ability.

Name	Address & City	Phone number
_____	_____	_____
_____	_____	_____
_____	_____	_____

EMPLOYMENT HISTORY

Provide a full record of recent employment — paid and volunteer. Include any positions on camp staff. You may also use a separate sheet or attach a current resume.

Dates	Employer/Supervisor	Address & Phone	Nature of work	Reason for leaving

Indicate any employer you do not wish us to contact, and the reason

CAMP EXPERIENCE

Dates Camp & Director Location Camper or Staff?

Dates	Camp & Director Name	Location	Camper or staff?

EDUCATION (HIGH SCHOOL AND BEYOND)

Years	School Name & Location	Major/Subjects studied	Degree/Diploma?

SHORT ANSWER

Write a brief biographical sketch, including specialized training in camping, and experience or training in other fields which might have a bearing on the position(s) for which you are applying. Attach a separate sheet if necessary.

What contributions do you think you can make at Camp Talahi?

What impact do you think a well-run camp can have on children's lives?

CAMP PROGRAM SKILLS

In the following list, put a “T” *before* those activities you can organize and teach as an expert, and an “A” for those activities in which you can assist. Put a “C” *after* those in which you have *current* certification and attach a copy of your certification.

Adventure/Challenge

- _____ adventure course/group initiatives
- _____ high ropes course

Arts/Crafts

- _____ ceramics/pottery
- _____ drawing/painting
- _____ leather craft
- _____ metal work
- _____ photography
- _____ woodworking
- _____
- _____

Campcraft/Pioneering

- _____ backpacking
- _____ campcraft
- _____ hiking
- _____ orienteering
- _____ outdoor cooking
- _____ outdoor living skills
- _____ overnights
- _____ wilderness trips
- _____
- _____

Dance (list)

- _____
- _____

Drama

- _____ clowning
- _____ theater
- _____

Music

- _____ singing
- _____ instrument (list)
- _____
- _____

Nature

- _____ animals/animal care
- _____ astronomy
- _____ birds
- _____ environmental studies
- _____ flowers
- _____ forestry
- _____ insects
- _____ rocks/minerals
- _____ weather
- _____
- _____

Sports/Fitness

- _____ aerobics/exercise
- _____ archery
- _____ baseball/softball
- _____ basketball
- _____ bicycling/biking
- _____ fencing
- _____ fishing
- _____ football
- _____ gymnastics
- _____ horseback riding (English)
- _____ horseback riding (Western)
- _____ informal games
- _____ martial arts
- _____ skating (ice, roller, in-line)
- _____ soccer
- _____ snow sports (list)
- _____
- _____ tennis
- _____ track/field
- _____ volleyball
- _____

Waterfront Activities

- _____ board sailing/wind surfing
- _____ canoeing
- _____ sailing
- _____ swimming
- _____ synchronized swimming
- _____ water skiing
- _____

Miscellaneous

- _____ academics
- _____ community service
- _____ foreign language
- _____ leadership development/CIT
- _____ radio/TV/video
- _____ storytelling
- _____ team building
- _____ worship services/religious studies
- _____
- _____

Business/Administration

- _____ bookkeeping/accounting
- _____ computer/technical
- _____ computer/software (list)
- _____
- _____

CERTIFICATIONS AND SUPPORT STAFF SKILLS

In the following list, please check those items in which you have experience and skills. Mark with a "C" those for which you hold current certification and attach a copy of your certification.

Health/Safety

_____ CPR

_____ first aid

_____ lifeguard

_____ nursing

_____ _____

Food Service

_____ cooking/meal preparation

_____ Food Handler's Permit/Certification

_____ menu planning

_____ purchasing

_____ sanitation

_____ _____

Maintenance

_____ auto mechanics

_____ carpentry

_____ electrical

_____ plumbing

_____ _____

_____ _____

DRIVING

Answer these questions *only* if applying for a position requiring driving (this includes maintenance, lifeguard and program positions)

Do you have a valid driver's license? Yes No State _____

Do you have current chauffeur's-type license? Yes No

Do you have a commercial driver's license? Yes No

HARASSMENT

The camp's policy is to prohibit all forms of harassment by our employees. This includes sexual, racial, religious, and other forms of harassment. Have you ever been accused of harassment of any person including, but not limited to, workplace harassment? (Note: a prior accusation is not an automatic bar to employment. The type of accusation and when it occurred will be evaluated by the camp before any decision is made.)

Yes No

Explain _____

CRIMINAL RECORD

Have you ever been convicted of a crime, other than a minor traffic offense? If yes, please describe. (Note: a prior conviction is not an automatic bar to employment. The type of conviction and when it occurred will be evaluated by the camp before any decision is made.)

Yes No

Explain _____

All statements become part of any future employee personnel files.

BACKGROUND CHECK

I authorize investigation of all statements herein, including any checks of criminal records, and release the camp and all others from liability in connection with same. I understand that, if employed, I will be an at-will employee unless there is an agreement or law which alters that status.

Furthermore, I understand that any agreement must be in writing and signed by the designated camp official. I also understand that misrepresentations or falsifications herein or in other documents completed or submitted by the applicant will result in dismissal, regardless of the date of discovery by the camp.

Signature _____

Date _____